

MEMORANDUM

TO: Executive Committee – Construction Law Section  
FROM: Daniel L. Duyck – Secretary  
DATE: May 16, 2016  
RE: May 16, 2016 Executive Committee Meeting Minutes

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**1. Attendance:**

<b>Name</b>	<b>Position</b>	<b>In Attendance</b>
Johnson, Tara	Chair	Yes
Gallagher, Doug	Chair-Elect	Yes
Gragg, Dan	Past Chair	Yes
Duyck, Dan	Secretary	Yes
Storti, Tyler	Treasurer	Yes
Gibson, Andrew	Member	Yes
Hunt, Ryan	Member	No
Fig, William	Member	Yes
Fraser, Sandra	Member	Yes
Martinson, Stacey	Member	Yes
Monahan, Justin	Member	Yes
Ped, Tom	Member	No
Peterkin, Michael	Member	Yes, via phone
Zahniser, Jacob	Member	Yes
Vermilyea, Jeremy	Member	No
Welch, Curtis	Member	No
Christensen, D. Gary	Advisory Member	Yes
Loiselle, Darien	Advisory Member	No
Schrader, Charles	Advisory Member	Yes
Viteznik, Peter	Advisory Member	Yes
Jakob Lutkavage-Dvorscak	Advisory Member	Yes
Jason Alexander	Advisory Member	Yes
Chaney, James C.	BOG Contact	No
Nelson, Dawn	Bar Liason	Yes
Stephanie Holmberg	Guest	Yes

Location: Sussman Shank, 1000 SW Broadway, Ste, 1400, Portland, Oregon

**2. Approval of November Meeting Minutes:**

The March 29, 2016 Minutes were approved.

**3. Legislation Update:**

Subcommittee member Jakob Lutkavage-Dvorscak reported on the status of a minimum wage law and circulated associated materials.

**4. Exploration of 2016 Combined CLE with Washington Construction Section:**

Subcommittee member Andrew Gibson spoke on behalf of fellow members Jakob Lutkavage-Dvorscak and Jacob Zahniser. There has been regular contact with our Washington Construction Section counterparts with progress is being made. The Heathman Lodge has been selected as the venue for the November 4th CLE. Benefits, financial terms and related items were discussed. A motion was made, seconded, and passed to authorize financial expenditures to secure the Heathman Lodge. (Secretary's Note: The committee's annual meeting must physically take place in Oregon, so it may be held at a time other than the CLE.)

**5. Newsletter – Justin Monahan Reporting:**

Justin Monahan reported that the latest issue went out on schedule. Prior to the meeting an author and topic list was circulated for the June issue. There was a general discussion regarding third party interest in newsletter topics.

**6. Financial Report from Treasurer:**

Treasurer Tyler Storti reported that the Section's finances were good and that the section was on budget. There was a general discussion regarding budget items and the dues levels. A motion was made, second, and passed to not raise dues in 2017.

**7. Website Report:**

Bill Fig reported generally on the website, including recent updates to membership and addresses.

**8. OSB CLE Policy Changes:**

Chair Tara Johnson reported on a memo circulated by the OSB to section officers relating to policy changes for CLE events, fund balances, and websites. Rich Spier, OSB Immediate Past President, will lead a summit of section leaders on June 8 from 9:00 to 10:30 a.m. There was a general discussion regarding the subject matter of the summit. Chair Johnson will attend and report.

**9. 2016 Executive Committee Meetings:**

Remaining 2016 meetings are as follows: July 18<sup>th</sup> at Meriwether's Restaurant, 2601 NW Vaughn St., Portland, OR, arranged by Gary Christensen and Miller Nash; and October 17<sup>th</sup> for the Section annual meeting at Stoel Rives. The October 17 meeting will be held at 4 pm and will be immediately followed by the section's annual social event at a location to be determined. Bill Fig volunteered to coordinate the social event. No further meetings were discussed.

**10. New Business:**

Except to the extent noted above, no new business was raised and the meeting was adjourned.