

MEMORANDUM

TO: Executive Committee – Construction Law Section
FROM: Curtis A. Welch – Secretary
DATE: May 13, 2019
RE: May 13, 2019 Executive Committee Meeting Minutes

1. **Attendance:**

Name	Position	In Attendance
Johnson, Tara	Advisory Member	Yes, on phone
Gallagher, Doug	Past Co-Chair	Yes, on phone
Ped, Tom	Past Co-Chair	No
Duyck, Dan	Past Chair	Yes
Storti, Tyler	Chair	Yes
Fig, William	Chair Elect	No
Hunt, Ryan	Member	No
Fraser, Sandra	Member	Yes, on phone
Martinson, Stacey	Member	No
Monahan, Justin	Member	No
Gibson, Andrew	Member	No
Peterkin, Michael	Member	Yes, on phone
Zahniser, Jacob	Member	Yes
Vermilyea, Jeremy	Member	No
Welch, Curtis	Secretary	Yes
Christensen, D. Gary	Advisory Member	Yes
Loiselle, Darien	Advisory Member	No
Schrader, Charles	Advisory Member	No
Viteznik, Peter	Advisory Member	No
Lutkavage-Dvorscak, Jakob	Treasurer	Yes
Alexander, Jason	Advisory Member	No
Wade, David	BOG Contact	No
Renner, Yasha	Bar Liaison	Yes, on phone
Washington, Molly	Member	No
Johnson, Katie-Jo	Advisory Member	No
Norman, Steven	Member	Yes
White III, Van	Member	Yes
Emily Miller	Member	No
Jim Chaney	Member	Yes

Location: Miller Nash Graham & Dunn, Portland, OR

2. Approval of Meeting Minutes: The March 11, 2019 Minutes were approved.

3. Financial Report From Treasurer:

Treasurer Jakob Lutkavage-Dvorsak reported on the current financials, noting that as of the time of today's meeting, the Bar had not yet provided the April 2019 financials for the Section. Jakob said there has been very little financial activity recently. He said the ending fund balance for the Section is approximately \$12,000 and that should be reduced later this year as CLE expenses start to come in.

Jakob also reported on correspondence that he had received from the Board of Governors (BOG) referencing some of the changes to section policies that the BOG has approved. Those changes include the requirement that all section contracts be processed through and executed by OSB General Counsel; that all section websites should be hosted on the main OSB site; and that sections may not conduct email votes on section-related business. A section may hold a special meeting between regularly scheduled meetings but must provide notice to the Member Services Department 72 hours in advance of the special meeting.

4. CLE Status Report/Scheduling: Tara Johnson reported on planning for the annual CLE. There was an agenda circulated showing proposed topics and presenters. Tara said that the pricing for the annual CLE will be similar to last year--\$225 for the full-day CLE, and the registration fee will be waived for judges. She said there will also be an option for tuition assistance. The executive committee voted on and approved the foregoing fee structure.

She said that the Oregon State Bar facility is secured for the October 4, 2019 CLE. Tara is working on selecting a caterer for the CLE.

There was discussion regarding the topics for the CLE and the time slots for those topics.

Sandra Fraser asked about our section presenting an end-of-the-year CLE in conjunction with the Oregon Construction Contractors Board. Van White said he will reach out to the new CCB administrator Chris Huntington in regards to that CLE. Sandra will assist Van on planning for that CLE with the CCB.

Van mentioned that Mr. Huntington was formerly the Deputy Administrator for the Building Codes Division (of the Oregon Dept. of Consumer and Business Services) and has extensive government experience.

5. Legislation: Jakob Lutkavage-Dvorscak reported on a new bill regarding a business tax increase to support education.

6. CCB Update: Van White reported on the CCB, in addition to having reported as noted above on the CCB having hired Mr. Huntington on the CCB's new administrator. Van said that the CCB has extended the temporary license renewal fee of \$250 for a couple of years.

7. Newsletter/Website: Curtis Welch reported for Justin Monahan in regards to the Section's newsletter and website, relaying Justin's report that both the newsletter and website are coming along fine.

8. New Business: No new business other than the above was raised and the meeting was adjourned.

9. Upcoming Meetings: **July 8, 2019 at Schwabe, Williamson & Wyatt** and **October 4, 2019** for the Section's annual meeting at the Oregon State Bar office, to be held in conjunction with the Section's annual CLE. **Please note that the date for the July 8th meeting is a change from the previously-scheduled date of July 15th.**