

MEMORANDUM

TO: Executive Committee – Construction Law Section  
FROM: Jakob Lutkavage-Dvorscak – Secretary  
DATE: March 1, 2020  
RE: January 13, 2020 Executive Committee Meeting Minutes

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**Attendance:**

<b>Name</b>	<b>Position</b>	<b>In Attendance</b>
Johnson, Tara	Advisory Member	Yes
Gallagher, Doug	Advisory Member	No
Ped, Tom	Advisory Member	No
Duyck, Dan	Advisory Member	Yes
Storti, Tyler	Past Chair	No
Fig, William	Chair	Yes
Naito, Alex	Advisory Member	Yes
Fraser, Sandra	Co-Treasurer	Yes, on phone
Martinson, Stacey	Member	No
Monahan, Justin	Co-Treasurer	Yes
Gibson, Andrew	Member	No
Peterkin, Michael	Member	No
Zahniser, Jacob	Member	Yes
Vermilyea, Jeremy	Member	No
Welch, Curtis	Chair Elect	Yes
Christensen, D. Gary	Advisory Member	No
Loiselle, Darien	Advisory Member	No
Schrader, Charles	Advisory Member	No
Viteznik, Peter	Advisory Member	No
Lutkavage-Dvorscak, Jakob	Secretary	Yes
Alexander, Jason	Advisory Member	No
Holmberg, Stephanie	Member	No
Renner, Yasha	Bar Liaison	Yes, phone
Washington, Molly	Member	Yes, phone
Miller, Emily	Member	No
Norman, Steven	Member	Yes
White III, Van	Member	Yes, phone
Chaney, Jim	Member	Yes, phone
Town, Alix	Advisory Member	Yes

Location: Sussman Shank, LLP, Portland, Oregon

**2. Approval of Meeting Minutes:** The July 8, 2019 and October 4, 2019 Executive Committee Meeting Minutes were approved with one correction in the October 4 Meeting Minutes correcting Sandra Fraser's middle initial.

**3. Newsletter:** Justin Monahan circulated newsletter sign-up for yearly newsletter contribution. Alex Naito to help with the newsletter.

**4. Financial Report From Treasurer:**

Co-Treasurers Justin Monahan and Sandra Fraser reported on the status of the Section's accounting. The section is in good standing and in accordance with the new Bar requirements for reserves with new annual dues increased to \$20. The most recent financials were circulated. Any financial/treasurer questions should be sent jointly to Justin and Sandra. There was a suggestion to push back the quarterly meetings by one week because the Bar monthly financials typically are released in the second week of the month after the section's typical executive committee meetings.

**5. Bar Books Update:** Published.

**6. 2020 Meeting Dates/Locations:** March 9 -- Miller Nash Graham & Dunn; May 11 -- Stoel Rives; July 13 -- TBD, Oct. 12 -- TBD/CLE

**7. Website:** Things running smoothly. Discussion regarding whether to migrate to the Bar run website. There were questions about how the migration would occur. The Executive Committee will follow up with the Bar.

**8. CLE:** Jacob Zahniser, Alex Naito, and Alix Town volunteered for the 2020 CLE Committee. Potential locations were suggested, including Eugene. The CLE Committee will look into streaming options for this year's CLE since it has been requested frequently by attendees/potential attendees. It was suggested that going forward that the Chair Elect should chair the CLE Committee.

**9. Legislative Update:**

Jakob Lutkavage-Dvorscak reported that the short Oregon legislative session starts in February and will be complete before the next Executive Committee meeting. No specific bills had been released yet.

**10. New Business:** Brownbag CLE. Jack Levy proposed a Brownbag CLE series last year and requested co-sponsorship with the Section. No decisions were made and there were additional questions. Jakob Lutkavage-Dvorscak would follow up with the Bar. The meeting was then adjourned.