

MEMORANDUM

TO: Executive Committee – Construction Law Section  
FROM: Justin Monahan, Sandra Fraser – Co-Secretaries  
DATE: January 11, 2021  
RE: January 11, 2021 Executive Committee Meeting Minutes

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**Executive Meeting**

**1. Attendance:**

<b>Name</b>	<b>Position</b>	<b>In Attendance</b>
Welch, Curtis	Chair	Y - Y
Lutkavage-Dvorscak, Jakob	Chair-Elect	Y
Fig, William	Past Chair	Y
Fraser, Sandra	Co-Secretary	Y
Monahan, Justin	Co-Secretary	Y
Martinson, Stacey	Co-Treasurer	Y
Zahniser, Jacob	Co-Treasurer	Y
Chaney, Jim	Member	Y
Gibson, Andrew	Member	N
Hager, Laurie	Member	Y
Holmberg, Stephanie	Member	Y
Miller, Emily	Member	N
Naito, Alex	Member	N
Norman, Steven	Member	N
Peterkin, Michael	Member	N
Town, Alix	Member	Y
White III, Van	Member	N
Alexander, Jason	Advisory Member	N
Christensen, Gary	Advisory Member	N
Coles, Kevin M.	Advisory Member	Y
Duyck, Dan	Advisory Member	N
Gallagher, Doug	Advisory Member	Y
Johnson, Katie Jo	Advisory Member	Y
Johnson, Tara	Advisory Member	N
Loiselle, Darien	Advisory Member	N
O'Halloran, Jr., Robert	Advisory Member	N

Ped, Tom	Advisory Member	Y
Storti, Tyler	Advisory Member	N
Vermilyea, Jeremy	Advisory Member	N
Batiste, Natalie	Bar Liaison	Y
Wade, David	OSB President	Y

Location: Teleconference, Portland, Oregon

1. **Approval of Meeting Minutes**: The November 12, 2020 Special Meeting Minutes were approved.
2. **Financial Report**: Jacob Zahniser and Stacey Martinson. State Bar president Wade reports that if a section has more than twice your annual expenses in reserves, you will lose your \$9-per-member subsidy from the state bar. Past year was a bit unusual, some additional charges coming through for March meeting.
3. **Confirmed 2021 Meeting dates**: Second Monday of every other month: March 8; May 10; July 12; Annual meeting in October exact date TBD.
4. **Website and Newsletter update, including discussion on format of newsletter (Justin Monahan; Alex Naito)**: Justin voiced some alternative formats that may be more interesting and drive smoother participation. Final recommendations on 2021 format to be made by committee at March meeting for committee decision.
5. **CLE Committee for Annual CLE**: Jakob L-D as subcommittee chair, coordinating with volunteers to confirm who is on the committee for March meeting. Location remains “to be determined.”
6. **Legislative Update (Jakob Lutkavage-Dvorscak)**: Session starts in February.
7. **Update from representative of subcommittee on draft legislation for retainage statute**: The committee members have a meeting coming and will target a plan for the March meeting.
8. **Ideas to increase membership in Construction Law Section**: (1) Natalie will share with Curt the list of members who have left, and we can do direct outreach; (2) start a listserve; (3) co-sponsor a CLE with other sections.
9. **Adjourned**: Meeting adjourned at 1:06pm.