

MEMORANDUM

TO: Executive Committee – Construction Law Section (the “Section”)  
FROM: Stacey Martinson and Jacob Zahniser, Co-Secretaries  
DATE: July 11, 2022  
RE: Executive Committee Meeting Minutes

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**Executive Meeting:**

Commenced at 12:03 p.m.

**Attendance:**

<b>Name</b>	<b>Position</b>	<b>In Attendance</b>
Lutkavage-Dvorscak, Jakob	Chairperson	Y – In person
Monahan, Justin	Chair-Elect	N
White, Van M	Treasurer	N
Martinson, Stacey A	Secretary	Y – In Person
Zahniser, Jacob A	Secretary	N
Johnson, Katie Jo	Member	Y – Virtual
Town, Alix K	Member	Y – Virtual
Baldwin-Sayre, Nick	Member	Y – Virtual
O’Halloran, Bob L	Member	Y – Virtual
Hunt, Ryan	BOG Contact	N
Bennett, Angela W	Bar Liaison	Y – Virtual
Miller, Emily Sarah	Member	Y – Virtual
Chaney, James A	Member	Y – Virtual
MacKendrick, Andrew	Member	N
Nicholas, Mario R	Member	N
Hager, Laurie R	Member	Y – Virtual
Naito, Alexander	Member	N
Holmberg, Stephanie Corey	Member	N
Fig, William G	Advisory Member	Y – Virtual
Welch, Curtis A	Advisory Member	Y – Virtual
Kuchulis, Vanessa Triplett	Advisory Member	N
Karpinski, Seth Throop	Advisory Member	N
Loiselle, Darien	Emeritus	N
Norman, Steve	Exec. Member	Y – Virtual
Johnson, Tara	Emeritus	N

Gallagher, Doug	Emeritus	N
Jeremy Vermilyea	Emeritus	Y – Virtual

Location: Physical location at Miller Nash LLP (111 SW Fifth Avenue, Suite 3400 in Portland, Oregon) and via Microsoft Teams here:

Microsoft Teams meeting

**Join on your computer or mobile app**

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**Or call in (audio only)**

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Phone Conference ID: 226 129 976#

1. Introductions. No introductions.
2. Secretary (Stacey Martinson or Jacob Zahniser) - Approval of May 9, 2022, Meeting Minutes. Stacey M. moved to approve the meeting minutes from May 9, 2022, Bob O. seconded the motion. Motion passes with meeting minutes approved. NOTE: Moving forward we will designate person in attendance who are Emeritus.
3. Financial Report from Treasurer. There is \$14,946 in bank. Section member count is 335. Nothing additional to report.
4. Discussion of Chair Awards. Jacob L. presented an idea to approve the commissioning of a new chair award. The idea stemmed from Jacob L. receiving an OSB Construction Section belt buckle from James Huegli that was used to honor persons who either spoke at CLEs or provided another service to the Section. Various ideas were presented re the type of token that would be used e.g., coin, etc.), with a motion from Jacob L. to move forward with the idea.
  - Jacob L. – Moves for permission to spend up to \$500 for chair awards.
  - Stacey M. – Seconded the motion.
  - Motion carries.
  - Katie Jo, Stacey M., and Tara J. will be on the Chair Award Committee.

5. Newsletter and Website Update (Justin Monahan, Alex Naito).

Nothing new to report, except the Spring/Summer 2022 edition was published in June 2022.

6. Nominating Committee (Curtis Welch).

A summary from the nominating committee was presented. There will be a total of four (4) openings to Section. In August, the committee will send out an email (via listserve) to solicit persons interested. The nominating committee (Curt W., Stephanie H, Van White, and Vanessa K.) plan to meet in September to discuss the persons interested.

7. 2022 CLE Report (Justin Monahan, Katie Jo Johnson, Stacey Martinson, Laurie Hager).

Stacey M. reported on the status of the CLE planning. The CLE is scheduled at the Tigard OSB location on October 21, 2022. It will be in-person and virtual. The event is co-sponsored, which means that the Bar will take care of all of the scheduling and hosting, and the Section will not receive any revenue from the CLE. However, the Section needs to decide whether it will pay for the lunches for those that are scheduled to attend in-person. The final amount is not known, given that it depends on the attendance, but each lunch is approximately \$15.

The Section moved and approved the Section paying for a separate ticket item for the lunch, with a final amount to TBD (based on attendance).

8. Legislative Update (if any) (Bob O'Halloran).

Bob O. presented a legislative update with the report being that it has been quiet, but expects activity in the next few months.

9. Summer Social Event – (Jeremy Vermilyea).

The Section Social will be held on August 11, 2022, from 5:00 pm - 7:30 pm at the Xport Bar & Lounge on the rooftop of The Porter Hotel located. A reminder will be sent out.

10. Next Meeting Dates and Locations.

October 10 at 12:00 pm to 1:00 p.m. – Will be hybrid with in-person at the Engrave Law / Duyck Office building.

11. New Business: None.

12. Adjourned: The meeting concluded at 12:46 p.m.