

MEMORANDUM

TO: Executive Committee – Construction Law Section (the “Section”)  
FROM: Van White, Secretary  
DATE: August 8, 2023  
RE: Executive Committee Meeting Minutes for July 10, 2023 meeting

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**Executive Meeting:**

Commenced at 12:05 p.m.

**Attendance:**

Name	Position	In Attendance
Monahan, Justin	Chair	N
Zahniser, Jacob A	Co-Chair Elect	N
Martinson, Stacey A	Co-Chair Elect	N
White, Van M	Secretary	Y
Holmberg, Stephanie Corey	Treasurer	Y-remote
Lutkavage-Dvorscak, Jakob	Past Chair	Y
Johnson, Katie Jo	Member	N
Town, Alix K	Member	Y-remote
Baldwin-Sayre, Nick	Member	Y-remote
O’Halloran, Bob L	Member	N
Kuchulis, Vanessa Triplett	Member	Y-remote
MackKendrick, Andrew	Member	Y-remote
Nicholas, Mario R	Member	Y
Hager, Laurie R	Member	Y-remote
Naito, Alexander	Member	N
Karpinski, Seth Throop	Member	N-resigned
Juhren, Matthew	Member	Y-remote
Graves, Elizabeth A	Member	Y-remote
Bennett, Angela W	Bar Liaison	Y-remote
Fig, William G	Advisory Member	Y-remote
Welch, Curtis A	Advisory Member	Y
Miller, Emily Sarah	Advisory Member	Y-remote
Chaney, James A	Advisory Member	Y-remote
Loiselle, Darien	Emeritus	N
Norman, Steve	Emeritus	Y-remote
Johnson, Tara	Emeritus	Y-remote
Gallagher, Doug	Emeritus	Y-remote
Christensen, Gary	Emeritus	N
Storti, Tyler	Emeritus	N
Tom Ped	Emeritus	N

Location: Stoel Rives and remote via Zoom

1. Approval of Meeting Minutes. Stephanie Holmberg moved to approve the meeting minutes for the May 8, 2023 meeting; motion seconded by Jacob Lutkavage-Dvorscak; motion unanimously approved by the Executive Committee.
2. Financial Report.

Prior to the meeting, Treasurer Stephanie Holmberg forwarded financial information to the Executive Committee for the Section through May 31, 2023. The Section bank account balance at the end of May was \$10,377.
3. Newsletter/Website Update.

The Spring edition of the newsletter has been published. Van White asked all of the Executive Committee members who were slated to write an article for the summer edition of the newsletter to submit their articles to Alex Naito. The plan had been to publish the Summer edition of the newsletter by around the end of July.
4. CLE Committee.

Prior to the meeting, Jacob Zahniser sent an e-mail to the Executive Committee members regarding the CLE scheduled for Friday, October 6 at McMenamins Edgefield (in the Ballroom) from 8:30am – 4:00pm. The CLE title is Empowering Diversity and Enhancing Justice in the Construction Industry. Jacob’s e-mail addressed the CLE agenda, registration, and pricing (\$180 for members, \$200 for non-members, and \$125 for new lawyers). Attachments to his e-mail included the proposed CLE description and agenda, plus an OSB registration services packet. Attendees are expected to receive 6 CLE credits for attending the seminar, including 1 Ethics credit and 1 Access to Justice credit. The Executive Committee discussed at the meeting which three OSB sections, in addition to the Construction Law Section, should be sent electronic notices for purposes of marketing the event.
5. Legislative Update.

Bob O’Halloran was not available to provide a legislative update, but the Committee briefly discussed 2023 legislation. Doug Gallagher reported that it appeared as if the bill designed to address the retention issue was headed toward passage, but it was killed near the end of the legislative session.
6. Social Committee.

Bill Fig, head of the Social Committee, reported that the Section will host a social event on August 3 at Stoel Rives’ outside deck (760 SW 9<sup>th</sup> Ave., Portland). The Committee approved spending up to \$2,500 for the event (the event costs were not in the 2023 budget). Bill is seeking a caterer for the event. It is the Committee’s hope that the October CLE will generate some revenue to help offset the event costs. Several firms have volunteered to contribute toward the costs of alcohol as the Section cannot pay for alcohol at events. The event will be marketed to Section members via the Section list-serve.
7. Nominating Committee.

Jakob Lutkavage-Dvorscak, chair of the Nominating Committee, gave a brief report.
8. New Business.

Seth Karpinski, Oregon Department of Justice, resigned from the Committee because of other time commitments.

Next meeting scheduled for October 9 at Miller Nash (Note: October 9 is Indigenous Peoples Day/Columbus Day).

9. Adjourned: Meeting adjourned at 12:33 p.m.