

MEMORANDUM

TO: Executive Committee – Construction Law Section (the “Section”)  
FROM: Van White, Secretary  
DATE: November 14, 2023  
RE: Executive Committee Meeting Minutes for October 9, 2023 meeting

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**Executive Meeting:**

Commenced at 12:08 p.m.

**Attendance:**

<b>Name</b>	<b>Position</b>	<b>In Attendance</b>
Monahan, Justin	Chair	Y
Zahniser, Jacob A	Co-Chair Elect	Y
Martinson, Stacey A	Co-Chair Elect	Y-remote
White, Van M	Secretary	Y
Holmberg, Stephanie Corey	Treasurer	N
Lutkavage-Dvorscak, Jakob	Past Chair	Y
Johnson, Katie Jo	Member	Y-remote
Town, Alix K	Member	Y
Baldwin-Sayre, Nick	Member	N
O’Halloran, Bob L	Member	N
Kuchulis, Vanessa Triplett	Member	Y-remote
MacKendrick, Andrew	Member	Y-remote
Nicholas, Mario R	Member	Y-remote
Hager, Laurie R	Member	N
Naito, Alexander	Member	N
Karpinski, Seth Throop	Member	N-resigned
Juhren, Matthew	Member	N
Graves, Elizabeth A	Member	Y-remote
Bennett, Angela W	Bar Liaison	Y-remote
Fig, William G	Advisory Member	Y-remote
Welch, Curtis A	Advisory Member	N
Miller, Emily Sarah	Advisory Member	Y-remote
Chaney, James A	Advisory Member	N
Loiselle, Darien	Emeritus	N
Norman, Steve	Emeritus	Y-remote
Johnson, Tara	Emeritus	Y-remote
Gallagher, Doug	Emeritus	N
Christensen, Gary	Emeritus	N
Storti, Tyler	Emeritus	N
Tom Ped	Emeritus	N
Andrea Meyer	Guest	Y-remote

Location: Miller Nash and remote via Zoom

1. Approval of Meeting Minutes. Motion unanimously passed by the Executive Committee to approve Executive Committee meeting minutes for July 9, 2023.

2. Financial Report.

Prior to the meeting, Treasurer Stephanie Holmberg forwarded financial information to the Executive Committee for the Section through August 31, 2023. There was a discussion at the meeting with respect to the current Section financials, the recent Section seminar, and a special meeting to discuss next year's Section budget and charitable contributions for 2023. The Special Section Meeting will be held November 27, 2023 at 12noon via Zoom.

3. Newsletter/Website Update.

The Fall edition of the Section newsletter was sent out via e-mail on October 5, 2023. Justin Monahan indicated that he'd like to see the Winter edition go out by the second week of December, with all articles submitted by the end of November. Members of the Executive Committee who haven't written an article yet this year were asked to submit their article ideas to Justin and Alex Naito. Justin and Alex are hoping to find a person on the Executive Committee to take over the role as the newsletter editor.

4. CLE Committee.

There was a brief discussion regarding the Section CLE that was held on Friday, October 6 at McMenamins Edgefield. Financial outcome for the seminar has yet to be determined. It was reported that CLE credits for the seminar relating to Ethics and Access to Justice are pending with OSB.

5. Legislative Update.

Bob O'Halloran was not available to provide a legislative update.

6. Nominating Committee.

Jakob Lutkavage-Dvorscak, chair of the Nominating Committee, gave a brief report. There will be at least two openings on the Executive Committee for next year. Jakob indicated we may need to do some recruiting to get new members for the Executive Committee.

7. New Business.

Other than discussions regarding the need for a newsletter editor and the November 27 Special Executive Committee meeting to discuss the 2024 budget, 2023 charitable contributions, and Executive Committee membership for next year (all discussed above), there was no other new business.

8. Adjourned: Meeting adjourned at 12:42 p.m.