

MEMORANDUM

TO: Executive Committee – Construction Law Section (the “Section”)
FROM: Justin Monahan, Chair
DATE: December 14, 2023
RE: Executive Committee Meeting Minutes for December 14, 2023 meeting by Zoom
Enc: 2024 approved budget

Executive Meeting:

Commenced at 12:02 p.m.

Attendance:

Name	Position	In Attendance
Monahan, Justin	Chair	Y
Zahniser, Jacob A	Co-Chair Elect	Y
Martinson, Stacey A	Co-Chair Elect	Y
White, Van M	Secretary	N
Holmberg, Stephanie Corey	Treasurer	Y
Lutkavage-Dvorscak, Jakob	Past Chair	Y
Johnson, Katie Jo	Member	N
Town, Alix K	Member	Y
Baldwin-Sayre, Nick	Member	Y
O’Halloran, Bob L	Member	N
Kuchulis, Vanessa Triplett	Member	Y
Mackendrick, Andrew	Member	N
Nicholas, Mario R	Member	N
Hager, Laurie R	Member	N
Naito, Alexander	Member	N
Juhren, Matthew	Member	Y
Graves, Elizabeth A	Member	Y
Bennett, Angela W	Bar Liaison	N
Fig, William G	Advisory Member	N
Welch, Curtis A	Advisory Member	N
Miller, Emily Sarah	Advisory Member	N
Chaney, James A	Advisory Member	N
Loiselle, Darien	Emeritus	N
Norman, Steve	Emeritus	Y
Johnson, Tara	Emeritus	N
Gallagher, Doug	Emeritus	N
Christensen, Gary	Emeritus	N
Storti, Tyler	Emeritus	N
Tom Ped	Emeritus	N
Logan Stewart (OSB)	Bar Liaison	N

1. A quorum is achieved.
2. Approval of Meeting Minutes from Special Meeting of November 27.

Jakob moved to approve the minutes as circulated, Stacey seconded the Motion. On the vote all approved except Alix who abstained, none opposed. The Minutes are approved.

3. Budget.

Treasurer Stephanie Holmberg circulated the budget prior to the meeting. Thank you. Jakob moved to approve the budget, Vanessa seconds. On the vote all approved. The budget is approved as enclosed.

4. Nominating slate went out. There was a question when the deadline was to vote – unresolved the Bar will let us know.
5. January meeting set for January 22 at 12 noon via Zoom.
6. Adjourned: Meeting adjourned at 12:14pm

Department: 810--Construction Law Section
Oregon State Bar
Statement of Activities - Actual vs Budget
Reporting Book:
Assessment Fee

	ACCRUAL				Total Projected	2024
	Year Ending	Year Ending	Year To Date	Year Ending	Year End	Budget
	12/31/2021	12/31/2022	08/31/2023	December 31, 2023	12/31/2023	Amount
	Actual	Actual	Actual	Budget	Budget	Budget
Dues Rate					20	19
Operating Revenue						
4565 - Registrations	4,300	-	-	6,400	3,405	5,000
4405 - Membership Fees	6,780	6,420	6,720	7,500	6,740	6,403
Total Operating Revenue	\$ 11,080	\$ 6,420	\$ 6,720	\$ 13,900	\$ 10,145	\$ 11,403
Expenditures						
7195 - Committee Expenses	-	3,378	-	750	-	-
7205 - Computer - Internet_Web	-	-	-	100	-	-
7245 - Conferences / Seminars	2,355	502	908	5,500	3,297	4,000
7270 - Contributions	7,500	3,500	-	4,000	3,000	3,000
7745 - OSB Support Service Assessment	3,439	3,287	3,353	3,230	3,392	3,392
7746 - MCLE Sponsorship Applications Fee	75	-	-	-	75	75
7747 - Credit Card Fee	137	-	26	350	114	200
7885 - Telephone - Conference Calls	-	-	-	200	-	-
Total Expenditures	\$ 13,506	\$ 10,667	\$ 4,287	\$ 14,130	\$ 9,878	\$ 10,667
Change In Net Assets	\$ (2,426)	\$ (4,247)	\$ 2,433	\$ (230)	\$ 268	\$ 737
Net Assets - Beginning	\$ 14,593	\$ 12,167	\$ 7,919	\$ -	\$ 7,919	\$ 8,187
Net Assets - Ending	\$ 12,167	\$ 7,920	\$ 10,352	\$ (230)	\$ 8,187	\$ 8,923
Total Paid Headcount	340	321	336	-	337	337
Total Comp Headcount	22	25	17	-	20	20
Section Member Count	362	346	353	-	357	357