

MEMORANDUM

TO: Executive Committee – Construction Law Section
FROM: Stephanie Holmberg, Secretary
DATE: June 25, 2024
RE: Executive Committee Meeting Minutes – May 13, 2024 Meeting

- Meeting commenced at 12:11 p.m.

Attendance:

Name:	Position:	In Attendance:
Stacey Martinson	Co-Chair	Y
Jacob Zahniser	Co-Chair	Y
Van White	Chair Elect	Y
Stephanie Holmberg	Secretary	Y
Katie Jo Johnson	Treasurer	Y
Justin Monahan	Past Chair, Advisory Member	N
James Chaney	Member	Y
Alix Town	Member	N
Andrew MacKendrick	Member	Y
Nick Baldwin-Sayre	Member	N
Bob O’Halloran	Member	N
Vanessa Kuchulis	Member	N
Mario Nicholas	Member	Y
Laurie Hagar	Member	Y
Matthew Juhren	Member	Y
Emily Miller	Member	N

Elizabeth Graves	Member	Y
Alex Naito	Member	Y
Andrea Meyer	Advisory Member	Y
Jacob Lutkavage-Dvorscak	Advisory Member	Y
Kyle Sciucetti	BOG Liason	Y
Angela Bennett	Bar Liason	Y
Ethan Hasenstein		Y

1. Approval of Meeting Minutes from March 11, 2024

The minutes were amended to omit Mario Nicholas’ name as it was provided twice in the attendance list, and Van White was added to the list of members on the CLE Committee. Stacey Martinson moved to approve the minutes as circulated; Van White seconded the motion. On the vote, all approved; none opposed. The Minutes as amended were approved.

2. Financial Report

Katie Jo Johnson noted circulation of February, March and April 2024 financial statements. There is a pending payment to River City for assistance at last year’s CLE which has been paid but we keep getting invoices River City; Jacob Zahniser will follow up with River City. Discussion about how Section membership went down at the beginning of the year, but is now climbing up.

3. Newsletter Update

We have three articles for the upcoming Spring newsletter, to be published later this week or early next week. Alex Naito will circulate the formatting guidelines for the articles, along with the sign-up list for authors. Another newsletter is planned for early Fall, and then another planned for Fall/Winter.

4. 2024 CLE Committee

Committee members present were Laurie Hagar, Matthew Juhren, Mario Nicholas, and Van White. They have all speakers lined up for the upcoming CLE, to be a “101-type” CLE for more junior construction lawyers. They need someone to speak with an expert consultant, about how the attorney and expert consultant work together. They also need someone to speak on the construction project process – a practicing attorney and a construction professional team, as a duo – regarding project processes, scope of work, schedule changes, lien waivers (planned for a panel format). Jacob Zahniser will try connecting with an expert consultant, and Stephanie Holmberg will try connecting with a construction professional for this

panel. CLE will be **October 18, 2024 at the OSB Bar**. Laurie Hagar will send a save-the-date. Discussion regarding scholarships for those attorneys needing support to attend; conclusion of discussion is that we will let the Bar provide its typical scholarships/discounts and then let us know if there are still potential attendees that need support and we can consider helping as a Section. Laurie Hagar will connect with the Bar regarding this plan.

5. Legislative Update

Deferred.

6. Social Committee

This year's social is scheduled for **Thursday, July 17 at 4:00 p.m.** at Miller Nash. Stephanie Holmberg offered to take the lead on coordinating food and drink, and will propose a plan. Katie Jo Johnson agreed to be on the Social Committee, along with Stephanie Holmberg and Stacey Martinson. We need to get out an invite to Section membership.

7. Nominating Committee

We need to stand up this committee. Justin Monahan should be the Chair, as past-Executive Committee Chair. Elizabeth Graves reported that the committee got feedback last year regarding reaching out to candidates earlier as opposed to later, and to diversify regionally. Assuming Justin will be Chair, Elizabeth Graves will continue on the committee, and Kyle Sciucetti would be the non-Exec Committee member; Kyle will check and make sure there is no conflict.

New Business:

- Nominations for OSB Bar awards are due the first week in June. If anyone has ideas, please circulate to the Executive Committee for a vote.
- Next Meeting: **July 8, 2024** at 12:00 p.m. via Zoom.
- Meeting adjourned at 12:58 p.m.